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To: Real Estate Department Partners

Notice: **RED-11-14**

From: Real Estate Department

Date: September 22, 2011

Re: **DRAFT Strategic Investment Process Award Implementation Manual**

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IHCDA has released an updated [DRAFT version of the SIP Award Implementation Manual](#). This Manual provides guidance on correctly following federal and state requirements for HOME and CDBG recipients. Topics covered include but are not limited to: labor standards, procurement, relocation, income verifications, civil rights, lead-based paint, Section 3, and monitoring requirements.

IHCDA will accept written public comments from today until Friday October 21, 2011. All written comments must be submitted via email to Mike Recker at [mrecker@ihcda.in.gov](mailto:mrecker@ihcda.in.gov) and cc Matt Rayburn at [mrayburn@ihcda.in.gov](mailto:mrayburn@ihcda.in.gov). At the close of the public comment period, IHCDA will make any necessary changes with the goal of posting a final draft by November 1, 2011.

Additionally, IHCDA will hold two public listening sessions to discuss the contents of the Award Implementation Manual. These sessions will not be trainings, but rather opportunities to provide feedback to us on the policies in the Manual.

#### Session #1

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Location : Hoosier Uplands Economic Development Corporation (Paoli Office)  
1 College Hill  
Paoli, IN 47454  
Date: Friday October 14, 2011  
Time: 10:30 AM – 12:30 PM

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#### Session #2

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Location : Jackson Square Apartments  
360 South Main Street  
Roanoke, IN 46783  
Date: Friday October 21, 2011  
Time: 10:30 AM – 12:30 PM

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